

# Rental Application

What Stewart Langley Properties team member helped you find a new home? \_\_\_\_\_



Today's Date:	Desired Move-in:	Desired # Bedrooms	Length of Lease:	Community:
HOW DID YOU HEAR ABOUT STEWART LANGLEY PROPERTIES?				Amount Paid (Office Use Only):
NAME (FIRST, MIDDLE, LAST)		DATE OF BIRTH	AGE	SOCIAL SECURITY NUMBER
SPOUSE (FIRST, MIDDLE, LAST)		DATE OF BIRTH	AGE	SOCIAL SECURITY NUMBER
CURRENT ADDRESS (STREET, CITY, STATE, ZIP)		DO YOU OWN OR RENT THIS HOME? <input type="checkbox"/> OWN <input type="checkbox"/> RENT <input type="checkbox"/> PARENT (RENT) <input type="checkbox"/> PARENT (OWN)		
HOME PHONE	WORK PHONE	CELL PHONE	EMAIL	
SPOUSE HOME PHONE	WORK PHONE	CELL PHONE	EMAIL	
IF SOMEONE ELSE WILL OCCUPY THE PREMISES, WHAT IS HIS/HER NAME?		AGE	RELATIONSHIP TO YOU	
IF SOMEONE ELSE WILL OCCUPY THE PREMISES, WHAT IS HIS/HER NAME?		AGE	RELATIONSHIP TO YOU	

## Rental Information

PRESENT LANDLORD/MORTGAGE COMPANY	PHONE	MONTHLY PAYMENT	LENGTH OF RESIDENCE ____ YEARS    ____ MONTHS
REASON MOVING FROM PRESENT ADDRESS		HAVE YOU EVER RENTED FROM STEWART LANGLEY PROPERTIES? PLEASE PROVIDE COMMUNITY	

## Employment Information

PRESENT EMPLOYER	LENGTH OF EMPLOYMENT ____ YEARS ____ MONTHS	POSITION	MONTHLY SALARY
EMPLOYERS ADDRESS (STREET, CITY, STATE, ZIP)		PHONE NUMBER	CONTACT NAME
PREVIOUS EMPLOYER	LENGTH OF EMPLOYMENT ____ YEARS ____ MONTHS	POSITION	ADDRESS AND PHONE NUMBER
SPOUSES PRESENT EMPLOYER	LENGTH OF EMPLOYMENT ____ YEARS ____ MONTHS	POSITION	MONTHLY SALARY
SPOUSES EMPLOYERS ADDRESS (STREET, CITY, STATE, ZIP)		PHONE NUMBER	CONTACT NAME

# References

PERSONAL REFERENCE (NOT RELATED TO YOU)		ADDRESS (STREET, CITY, STATE, ZIP)	PHONE NUMBER
FINANCIAL REFERENCES (BANKS, STORES, CREDIT UNION, FINANCE COMPANIES, CREDIT CARD, ETC)			
NAME	MONTHLY PAYMENT	NAME	MONTHLY PAYMENT

# Additional Information

AUTOMOBILE MAKE	MODEL	YEAR	FINANCED BY	PAYMENT
AUTOMOBILE MAKE	MODEL	YEAR	FINANCED BY	PAYMENT
SELECT ALL OF THE FOLLOWING THAT YOU OWN <input type="checkbox"/> CAMPER <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> BOAT <input type="checkbox"/> TRUCK <input type="checkbox"/> TRAILER			PETS: HOW MANY AND WHAT TYPE(S)?	IF DOG, LIST WEIGHT _____ LBS.
ARE YOU IN THE PROCESS OF, OR CONSIDERING, BANKRUPTCY? <input type="checkbox"/> YES <input type="checkbox"/> NO			DO YOU HAVE A WATERBED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
HAVE YOU BEEN EVICTED FROM TENANCY IN THE LAST 12 MONTHS? <input type="checkbox"/> YES <input type="checkbox"/> NO				
ARE YOU A U.S. CITIZEN? <input type="checkbox"/> YES <input type="checkbox"/> NO				
HAVE YOU EVER BEEN CONVICTED OR PLEADED GUILTY OR "NO CONTEST" TO A MISDEMEANOR OR FELONY INVOLVING SEXUAL MISCONDUCT, WHETHER OR NOT RESULTING IN A CONVICTION? <input type="checkbox"/> YES <input type="checkbox"/> NO				
HAVE YOU OR ANYONE WHO WILL OCCUPY A STEWART LANGLEY PROPERTY RENTAL WITH YOU EVER BEEN LISTED ON A REGISTRY OF SEXUAL OFFENDERS? <input type="checkbox"/> YES <input type="checkbox"/> NO				

1 BR Utility Usage Fee \$25.00, 2 BR Utility Usage Fee \$35.00, & 3 BR Utility Usage Fee \$45.00. This Does Not Apply to Duplexes, Houses, or Kendall Square Apartments.

# Authorization

False information given on the application will be cause for denial of this application or termination of the lease. As part of the processing procedure, an investigative report may be made whereby information is obtained through personal interviews with third parties. Inquiries into your credit, employment, rental history, personal character, and sex offender background are all a routine part of our application screening. Information gathered may also be used in the collection process after residency.

My signature certifies that I/We are above the legal age, that the information given is true and correct to the best of my/our knowledge, and that the information has been provided in order to induce consideration of this application. I/We hereby authorize owner or agent to verify any and all information and obtain such character information, financial information, sexual offender information, and records as may be necessary for approval or rejection of this application.

If you are declined or offered an apartment with more stringent conditions based in part or in whole on your credit, you have a right to obtain a free copy of your credit report from the AmRent if you request it within 60 days. You have the right to dispute the accuracy or completeness of the information on your credit report. You will receive a letter with contact information for the AmRent.

Payment of a \$50 application fee (first two applicants) and \$20 (each additional applicant) is required for the privilege of submitting the application. Stewart Langley Properties requires that all applications for the apartment and documentation required to process said applications be submitted within 48 hours of initial application and payment of holding deposit. At that point, Stewart Langley Properties will hold the Apartment/House/ Duplex in exchange for the required \$300 holding deposit until this application has been approved and for the following 48 hours, during which the signing of the lease MUST occur. Applicant must be available by phone at all times during business hours (as the 48-hour period begins once approval is made) and available to sign in person, email, or by FAX immediately. The apartment will become available for others to rent at the end of 48 hours after approval or after a period of 48 hours if all necessary information is not provided to process the application. If the lease is signed within 48 hours of approval, the 'holding deposit' will be applied to the security deposit and non-refundable administrative fee associated with the above listed apartment. If for any reason the application does not result in a lease, the holding deposit will be refunded pursuant with the Virginia Residential Landlord and Tenant Act section 55-248.6:1. Applications are valid 30 days from the date of submission. After 30 days, a new application must be submitted with the appropriate application fee.

I have read and understand the aforementioned, and sign below my authorization.

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE